

**DATE:** August 28, 2020  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Tracy Moore, Sergeant  
Telephone: (775) 348-0285 Email: [tmoore@washoeschools.net](mailto:tmoore@washoeschools.net)  
**THROUGH:** Jason Trevino, Chief of Police  
Telephone: (775) 348-0285 Email: [jtrevino@washoeschools.net](mailto:jtrevino@washoeschools.net)  
**SUBJECT:** REQUEST FOR REIMBURSEMENT FOR Body Worn Camera mounts \$146.10  
[For possible action] – A review, discussion and possible action to approve reimbursement to the Washoe County School District School Police for purchase of four (4) rapid lock molle mounts \$146.10. Total request not to exceed \$146.10.

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### **SUMMARY**

The 79th Nevada Legislature passed Senate Bill 176 (SB 176), which requires uniformed peace officers employed by a law enforcement agency and who routinely interact with the public to wear a body worn camera device effective July 1, 2018. SB 176 expanded the permissible use of the county's 911-telephone line surcharge fund to include the purchase and maintenance of body worn cameras.

The School Police Department through the Washoe County School District continues to operate the Body Worn Camera (BWC) and is requesting the Washoe County 911 Emergency Response Advisory Committee approve reimbursement to the School Police Department for purchase of 4 new body camera mounts.

### **NRS APPLICABLE:**

NRS 244.7643 and NRS 244A.7645 Provides approval of costs associated to use of the county's 911-telephone line surcharge fund to purchase and maintain body worn cameras.

### **STAKEHOLDER REVIEW(s)**

Stakeholders are the Washoe County School District, Police Department.

### **PREVIOUS ACTION & BACKGROUND**

On January 16, 2018, the BCC adopted the policy of the Use of 911 Surcharge Funds for the Body Camera Mandate set forth in Nevada Senate Bill 176.

On January 18, 2018, the Washoe County 911 Emergency Response Advisory Committee adopted the Five-Year Master Plan Update, prepared by the Galena Group Incorporated.

On February 20, 2018, the BCC adopted the Washoe County Regional 911 Emergency Response Advisory Committee Five Year Master Plan Update, prepared by the Galena Group Incorporated,

as recommended by the 911 Emergency Response Advisory Committee.

**FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund, which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system and the funding of body worn and fleet cameras for uniformed peace officers employed by a law enforcement agency who routinely interact with the public. Budget authority exists within the E911 Fund to reimburse the Washoe County School District for the expense.

The Washoe County School District has paid for and received equipment and services identified in this report and is requesting the Washoe County 911 Emergency Response Advisory Committee approve reimbursement to the agency up to \$146.10 for the new camera mounts.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request for reimbursement to the Washoe County School District up to \$146.10 for purchase of 4 new body camera mounts.

**POSSIBLE MOTION**

Move to approve the recommendation to the Board of County Commissioners to approve reimbursement to the Washoe County School District up to \$146.10 for purchase of 4 new body camera mounts.



# WASHOE COUNTY SCHOOL DISTRICT

## Check Request Form

Form No. CR \_\_\_\_\_

**INSTRUCTIONS: Use this form for transactions which do not require a Purchase Order or may not be paid with a District Purchasing Card, such as:**

1. Conference/Seminar Registration (Requires approved leave request & registration form) (65802)
2. Lodging (Attach confirmation from vendor) (65800)
3. Dues, Fees, Permits (Attach invoice, statement or supporting documentation) (68100)
4. Consultant Fees (For a one-time payment of non-district personnel only. Attach a completed Independent Contractor Agreement Form and W-9) (63200)
5. Subscriptions (Non-library only - Attach completed subscription form) (66401)

FILL OUT THIS FORM COMPLETELY AND SUBMIT IT WITH THE SUPPORTING PAYMENT DOCUMENTATION TO:  
**Washoe County School District, Business Office, 425 East Ninth Street, Reno, NV 89512**

**PLEASE** make any additional copies of registrations, etc. that are needed to accompany the check and submit with the Check Request.

**IMPORTANT: It is IMPERATIVE that you PLAN AHEAD.** The Business Office must strictly observe a schedule wherein requests **received by Thursday 12:00 p.m.** will have checks issued on the Friday of the following week. Requests received after this deadline will have checks issued the subsequent Friday. **A Travel/Expense Claim Form** may be used to request reimbursement for registration and lodging expenses paid by a personal check or credit card. This request will be processed only if funds are available.

Vendor Name: AxonToday's Date: 9/1/2020Vendor Address: PO Box 29661Date Check Needed: Next RunDepartment 2018Phoenix, AX 85038-9661

Disposition of Check (Choose One):

School or  
Department: School PoliceMail check to addressed ☒Payee to pick up ☐School or Department to pick up ☐District Mail to: ☐Other Mail to: ☐

Vendor Number: \_\_\_\_\_

FUND	PRGM	FNC	OBJECT	RC	DEPT
10	000	2660	66100	068	0000

AMOUNT
\$146.10

Check Amount \$146.10

**DESCRIPTION OF PAYMENT:**  
**MUST BE COMPLETE**

4 Mounts for the Body Worn Cameras ( reimbursement expected) Credit Cards not accepted

REQUESTED BY: Julie KempPHONE NUMBER: 775-348-0287

APPROVED BY

SIGNATURE: \_\_\_\_\_

TYPE NAME: Jason Trevino

**DUE TO THE ADDED COSTS, IT IS THE POLICY OF THE BUSINESS OFFICE NOT TO PRODUCE MANUAL CHECKS. ALL REQUESTS FOR A MANUAL CHECK MUST BE HAND DELIVERED AND ACCOMPANIED BY DOCUMENTATION OF EXTENUATING CIRCUMSTANCES. ALTERNATE MEANS OF PAYMENT WILL BE RECOMMENDED. THE BUSINESS OFFICE HAS **FINAL DETERMINATION** OF WHEN A MANUAL CHECK IS REQUIRED.**



Axon Enterprise, Inc.  
 PO BOX 29661  
 DEPARTMENT 2018  
 PHOENIX, AZ 85038-9661  
 Ph: (480) 991-0797  
 Fax: (480) 991-0791  
 AR@axon.com  
 www.axon.com

Invoice No SI-1665930  
 Invoice Date 25-Jun-20  
 Payment Term Net 30  
 Payment Due Date 25-Jul-20  
 Sales Order SO200570375  
 Customer account 466021  
 Purchase Order 259346  
 Customer reference

**BILL TO:**

WASHOE CO SCHOOL DISTRICT PD  
 425 EAST NINTH ST  
 RENO, NV 89512  
 USA

**SHIP TO:**

WASHOE CO SCHOOL DISTRICT PD  
 425 EAST NINTH ST  
 RENO, NV 89512  
 USA

Item number	Description	Quantity	Unit price	[USD]Amount
11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	2	31.30	62.60
11508	MOLLE MOUNT, DOUBLE, AXON RAPIDLOCK	2	41.75	83.50

Please see <https://www.axon.com/legal/sales-terms-and-conditions> for all sales terms and conditions

Invoice Total	146.10
Shipping	0.00
Sales Tax	0.00
Total	146.10
Amount Received	0.00
<b>BALANCE DUE</b>	<b>USD 146.10</b>

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Axon Enterprise, Inc.  
 PO BOX 29661  
 DEPARTMENT 2018  
 PHOENIX, AZ 85038-9661  
 Ph: (480) 991-0797  
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 Customer account 466021  
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 Customer reference

**RETURN THIS PORTION WITH YOUR PAYMENT**

WASHOE CO SCHOOL DISTRICT PD  
 425 EAST NINTH ST  
 RENO, NV 89512  
 USA

BALANCE DUE 146.10  
 Currency USD

**For ACH Payments:(Preferred Method)**

Account Name Axon Enterprise, Inc.  
 Account Number 634912729  
 Bank Routing/Transit 122100024  
 Reference Number SI-1665930

**For Wire Transfers:**

Beneficiary Axon Enterprise, Inc.  
 Account Number 634912729  
 Bank Routing/Transit 021000021  
 SWIFT Code CHASUS33  
 Reference Number SI-1665930

**For Lockbox Payments Mail To:**

Axon Enterprise, Inc.  
 PO BOX 29661  
 DEPARTMENT 2018  
 PHOENIX, AZ 85038-9661  
 Reference Number SI-1665930

Please reference the invoice number on your ACH, Wire or Check payment

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire transfer

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